

# LLWYDCOED CREMATORIUM JOINT COMMITTEE

18<sup>th</sup> September 2018

## REPORT OF THE TREASURER

### **1.0 PURPOSE OF THE REPORT**

1.1 This report is intended to ensure that the Joint Committee complies with its legal requirements relating to the production of a Annual Return for the Year Ended 31<sup>st</sup> March 2018 and to provide Members with an update on the 2018/19 Budget Monitoring position.

### **2.0 RECOMMENDATIONS**

2.1 It is recommended that members approve and note:

(a) the Annual Return for the Year Ended 31<sup>st</sup> March 2018 (Appendix 1)

(b) the 2018/19 Budget Monitoring update (Appendix 2)

### **3.0 BACKGROUND**

#### **3.1 Annual Return for the Year Ended 31<sup>st</sup> March 2016**

3.1.1 The draft Annual Return for the Year Ended 31<sup>st</sup> March 2018 was presented to the Joint Committee on 19<sup>th</sup> June 2018 prior to the independent audit by the Wales Audit Office.

3.1.2 No material amendments have been identified as part of the audit review process and the Annual Return for the Year Ended 31<sup>st</sup> March 2018 is shown for information (Appendix1).

3.1.3 The level of closing General Reserves held by the Joint Committee increased to £1,669,707 (from £1,131,293 at the year ended 31<sup>st</sup> March 2017), as reported in the Annual Return.

#### **3.2 2018/19 Budget Monitoring Report**

3.2.1 The Budget Monitoring Report provides a comparison of actual and projected expenditure and income against the approved budget for the first five months of 2018/19 financial year. This is shown in the attached Appendix 2.

3.2.2 The Joint Committee on 21<sup>st</sup> March 2018 approved a revenue budget for 2018/19, which projected a net contribution to reserves of £518,085.

3.2.3 Projected expenditure for 2018/19 totals £617,062 against a budget of £558,730 – an over spend of £58,332.

3.2.4 The main expenditure variance is as follows: -

- Employees - £23,749 over spend. This is mainly due to the costs of covering a member of staff on maternity leave.
- Premises - £37,128 over spend. This is mainly due to the projected road resurfacing costs.

3.2.5 Projected income for 2018/19 totals £1,097,424 against a budget of £1,073,315 showing a surplus of income of £24,109. This is based on the best estimates of the number of cremations to the year-end and will continue to be monitored closely.

3.2.6 Summary position for 2018-19

	£
<b>General Reserves brought forward 1<sup>st</sup> April 2017</b>	<b>1,131,293</b>
Net revenue charge to reserves in 2017-18	<u>538,414</u>
<b>General Reserves carried forward 31<sup>st</sup> March 2018</b>	<b>1,669,707</b>
Projected Net Revenue contribution to reserves in 2018/19	<u>483,861</u>
<b>Projected General Reserves 31<sup>st</sup> March 2019</b>	<b>2,153,568</b>

3.2.7 Appendix 2 shows that during 2018-19 the balance brought forward of **£1,669,707** is anticipated to increase by **£483,861** from a surplus on revenue, taking the projected reserves available as at 31<sup>st</sup> March 2019 to **£2,153,568**.

#### **4.0 SUMMARY**

4.1 The level of reserves will be dependent upon the 2018-19 final revenue position and any capital expenditure required as part of the ongoing delivery of the service. This will be monitored closely as part of the Budget Monitoring process and reported to the Joint Committee at appropriate intervals.